# Listing Centre Password Complexity Process

# (Existing Users)

# Step 1: -

User need to enter the registered mobile number and captcha for OTP verification.

LISTING CENTRE
For enhanced security kindly provide following details to login into listing centre
* Please enter registered mobile number to receive OTP
Enter your 10 Digit Registered Mobile Number
* Enter captcha
Enter Capitcha Text Capitcha Text
Send OTP
<ul> <li>Mandatory fields are marked with an asterisk (*).</li> <li>Do not share OTP with any one claiming to call from BSE. The Exchange will never ask for such details.</li> <li>In case of any queries kindly write to listing centre@bseindia.com. Kindly mention your contact number in the email.</li> <li>OTP would be send only on the Registered Mobile Number.</li> <li>Please call on following numbers in case of any queries – 22728854 / 22728634.</li> </ul>
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Enter OTP received on registered mobile number in "Enter OTP" tab

Please enter registered mobile number	r to receive OTP
* Enter captcha	
Enter Captcha Text	gmXQXz &
Send OTP Resend OTP	
OTP sent to your mobile number Kindly e	enter OTP and submit
Enter OTP	Submit OTP
<ul> <li>Mandatory fields are marked with a</li> </ul>	an asterisk (*).
<ul> <li>Do not share OTP with any one cla</li> <li>In case of any queries kindly write to</li> </ul>	aiming to call from BSE, The Exchange will never ask for such details.
OTP would be send only on the Re	egistered Mobile Number.

### Step 2: -

After submitting the OTP user will be able to access LogIn screen of Listing Centre.

India's first Exchange to implement	India's first Exchange to implement XBRL filing into its compliance portal "Listing Centre"		
for all listed companies. Listing Ce	for all listed companies. Listing Centre system accepts digitally signed document.		
Make your submissions Easy, Saf	Make your submissions Easy, Safe and Secure!		
Email bse.xbrl@bseindia.com, To	Email bse.xbrl@bseindia.com, Toll Free - 1800 233 0445		
"Please update Paid UP Equity	se update Paid UP Equity Capital Diluted Basis under Paid Up Capital Tab"		
Login User name Select  Scrip Code Password Login Corgot Password	Get access to verified NGOS Fulfill your CSR needs.		

(LogIn screen of Listing Centre)

## Step 3:-

Reset Password as per guidelines.

36			
ERIENCE			
	Generate New Password		
	Company UserId	3991	
	Enter New Password		
	Confirm New Password		
		Cubout	
		Submit	
Соругіо	ght © India International Exchange All Ri	ghts Reserved.	Terms & Conditions

- 1) The password should contain at least 8 characters
- 2) There should be one lower case and one upper case alphabet included in the password
- 3) The password should include at least one numerical value and one special character.

#### For example the password can be

#### December@123

### Step 4:-

• User needs to full-fill the conditions for password as shown in below screenshot.

Reset	Password	Enter New Password
User nar	me 3991	Enter New Password
Scrip Co	de 500510	Confirm New Password
OTP	XXXXXX819 v	
	Submit	<ul> <li>Password should contain at least 8 characters.</li> <li>It should have at least one lower case and one upper case alphabet.</li> <li>At least one numeric value and one special character.</li> </ul>
		Submit

## Step 5:-

As shown in below screenshot user will get notify with message as "Password Reset Successfully"



Please follow same guidelines to change password of Listing Centre.