Listing Centre

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Welcome to the BSE Corporate Compliance & Listing Centre

This module enables Corporates to make their periodic submissions online. The various features incorporated within this module include:

- 1. Online Submission of all Compliances in a user friendly way.
- 2. Registration of Digital Certificates.
- 3. Digitally Signing the PDF files before submission.

- 1. Select the Compliance Module after Login
- 2. Select the Year and the Quarter (eq. June/September/December/March/Yearly/Others)
- 3. Enter the Date
- 4. Select the Compliance Clause from the drop down menu and Upload the File as shown below.
- 5. Once the compliance document has been submitted a transaction id will be allotted as shown below.

Select Year	2013 💌 *
Select Quarter	June quarter 💉 *
Select Date	22/10/2013
Select Compliance Clause	Clause 49 - Corporate Governance
Upload File (Pdf/Zip)	\\bsecifs01\ListingOpearat Browse
Digitally Sign The Pdf	Select Signing Certificate
Upload Soft File Optional (Word/Excel/Zip)	\\bsecifs01\ListingOpearat Browse
	Upload
@	

You have successfully filed the documents for Clause 49 - Corporate Governance June 2013 quarter, which are subject to verification by the Exchange.

Your Transaction Number for this submission is 2210201323639 dated Oct 22, 2013

Please mention above Transaction Number for any future communication for this submission.

Quarterly / Yea	arly Compliance
Select Year	2013 💌 *
Select Quarter	Select 💉 *
Select Date	22/10/2013
Select Compliance Clause	Select *
Upload File (Pdf/Zip)	Browse
Digitally Sign The Pdf	Select V Select Signing Certificate
Upload Soft File Optional (Word/Excel/Zip)	Browse
	Upload
6	

1. Click on "Search Compliance" as shown below:

2. The latest list of compliance submissions will be shown by default as shown below.

3. To search for specific past submitted compliances enter the desired date range, year and compliance type.

Erom Date						
Tompate		To Date		1		
Year	Select 🛩	Compliance Type	Select	-	>	
			Search			
		Clause		Date of filing	Pdf	Excel
Clause 32 -	- Disclosures in Ann Rpt	UChange of name		07/02/2013	×.	
Clause 19 -	- Notice for Board Meetin	ig,		07/02/2013	8	
Clause 36 -	- Disclosure -Price Sens	ative Info		07/02/2013	8	-
Clause 41 -	- Notice for Board Meetin	ig etc.		06/02/2013	×	•
Share Capita	al Audit Report	36 		08/02/2013	X	×
	- Declaration of Dividend	t		06/02/2013	8	8
Clause 20A -		Nea with 1.0		06/02/2013	8	-
Clause 20A - Clause 20 -	 Outcome of Board Meet 	ang aro ra				
Clause 20A - Clause 20 - Clause 16 -	 Outcome of Board Meet Notice for Corporate Ac 	tion		08/02/2013	X	
Clause 20A - Clause 20 - Clause 16 - Clause 41 -	 Outcome of Board Meet Notice for Corporate Ac Notice for Board Meetin 	tion g etc.		08/02/2013 08/02/2013		•

How to Register a Digital Certificate?

- 1. Select the "Digital Certificate Registration"
- 2. Enter the Name of the Company and the Person Name as shown below

	Compliance Module Listing Module Chang	e Password Register Digital Signature	User Manual Help D
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type Select	Digital Certific		
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type Select	Digital Certific		(M_)
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type Select	Digital Certific		
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type Select	Digital Certific		
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type Select	Digital Certific		1.42
Name of the Company Person Name (Registered in Signature) Select Certificate Type Select Select Select		te Registration	
Person Name (Registered in Signature) Select Certificate Type Select Select Select			1
Person Name (Registered in Signature) Select Certificate Type Select Select Select	Name of the Com	pany	
Select Certificate Type Select Select	Person Name (R	igistered in Signature)	
Select Certificate Type Select Select			
Select	Select Certificati	Type Select M	
		Select	
Ptx immo Catilicate		Ptx inning Cadificate	
The second		inge to real the second s	
Token gring centrate.		Token	
Ptx innina Cartificate	Select Certificati	Type Select × Select Pfx aning Cartificate	
Balling Whiteholder 1		The second s	
The second		The second secon	
Tokan		Tokan	
Token		Token	
Token gring certainer		Token	
Tokan		Token Spring Certificate	
Token gring Cermanie.)		Token	

- 3.Select Certificate Type ->Pfx or Token
- 3. Select -> Select Signing Certificate
- 4. Browse and Select the Digital Certificate and enter the Password as shown below:

Scrip Code :500001	Scrip Name :	Select your file to Set the Store	-
	Digital Certificate Registration Name of the Company Person Name (Registered in Signatur	Select File: C1Documents and Settingsirohit ranadiveWy Docume	Browse
	Select Certificate Type	Select V Belect Pfx Token	

5. Select the desired certificate as shown.

	Select Signer Cartificate Select your digital certificate to digitally sign tile(s) Cick [View Certificate] to view more details of the certificate
Scrip Code :800001 Scrip Name : Compliance Module Listing Module Change Password Regis	Issued To Issued By Serial No Expiration Date Issuer Detr Demo2 TCS sub-CA for T 3434dde4e Set Aug 03 55:05 CN=TCS sub-C =
Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type	
9 2012 BSE. All rights reserved	

6. View the Certificate -> Click OK (as shown below)

		Select	Signer Certificate		
XPERIENCE THE NEW	LISTING CENTRE	ß	Certificate Details		
		E	Field	Value	-
Scrip Code :500001	Scrip Name : Ing Module Change Password Regist Digital Certificate Registration		Version Serial number Signature algorithm Issuer Valid from Valid to Subject Key Usage Public Key	3434dde4acefa8ab064d SHA256withRSA CN=TCS sub-CA for TCS 201 Friday, August 03, 2012 03:05 Saturday, August 03, 2013 03 CN=Demo2, ST=AP, 0ID 2.5 Digital Signature, Non-Repud Sun RSA public key, 2048 bits	1 (A) (A) (A)
	Name of the Company Person Name (Registered in Signature)	Сору	V3		
	Select Certificate Type	Sel Pfx Tok			
				QK	

7. Digital Certificate shall be registered as shown:

Scrip Code :600001	Scrip Name :	ISIN 3NE123456789	Welcome 7777777 Logo
ompliance Module Listin	g Module Change Password Regist	er Digital Signature	User Manual Help Desi
	e		
	Digital Certificate Registration		
	Name of the Company	1	
	Name of the Company Person Name (Registered in Signature)		-
	Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx V	
	Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx M	
	Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx Select Signing Certificate	
	Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx M Select Signing Certificate	
	Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx Select Signing Certificate	

8. If a digital certificate is already registered, an message "Certificate Already Registered" as shown:

	LISTING CENTRE		
Scrip Code :600001	Scrip Name :	ISIN :INE 123456789	Welcome 7777777 Logout
Compliance Module Listin	ng Module Change Password Regist	er Digital Signature	User Manual Help Desk
	Digital Certificate Registration Name of the Company Person Name (Registered in Signature) Select Certificate Type	Pfx Select Signing Certificate	
		Certificate Aiready Registered	
ÂO 2012 BSE. All rights reserve	nd		

How to Digitally Sign a PDF?

<u>Step 1:</u>

As shown below in the snapshot:

- 1. Fill in the details for submitting a compliance as shown.
- 2. Browse and upload a PDF file as shown.
- Select-> Digitally Sign The PDF -> Select the type "Pfx or Token" -> Select "Select Signing Certificate" -> Browse and Select the Digital Certificate and enter the Password-> Click "OK".

ields marked with "	are compulsory	
Quarterly / Ye	arly Compliance	
Select Year	2013 💌 -	
Select Quarter	June quarter	< *
Select Date	22/10/2013	
Select Compliance Clause	Clause 49 - Corporate Governance	×
Upload File (Pdf/Zip)	C:\Documents and Setting Browse	Select your file to Set the Store
Digitally Sign The Pdf Upload Soft File Optional (Word/Excel/Zip)	Pfx Select Signing Certificate Select Pfx Token Browse	Select File: and Settingstrohit.ranadive/My Documents/Demo2.pt/ Password: •••• OK Cancel
×	Upload	,

to enable the Exchange to take the same on record.

<u>Step 2:</u>

- 1. Select the desired certificate and view the same to confirm and click "OK".
- 2. Browse and Upload a soft copy of Word/Excel/Zip (if any)
- 3. Click "Upload"-> Message appears "PDF Signed Successfully" as shown.

elect Year	2013 🕶 *						
elect Quarter	June quarter	× •					
elect Date	22/10/2013						
elect Compliance Clause	Clause 49 - Corporate Governa	ance	et Sinner Cerl	lificate	¥		
Ipload File	C:\Documents and Setting	rowse	er signer cen	inicale			
Pdf/Zip)	o. bocontento ente octang		<u> </u>				l.m.
Pdf/Zip) Digitally lign The Pdf Ipload Soft File	Pfx Select Signing Co	ertificate	Select y Click [V	our digital certificate ew Certificate) to vie	to digitally sign w more details	file(s) of the certificate	Chruvan
Pdf/Zip)	Pfx Select Signing Ca Select Pbx Token	rowse	Select y Click [Vi Issued To Xemo2	our digital certificate ew Certificate) to vie Issued By TCS sub-CA for T.	to digitally sign w more details Serial No 3434dde4a	file(s) of the certificate Expiration Date Sat Aug 03 15:05.	Issuer Detr

Select Year	2013 💌 *			
Select Quarter	June quarter	*		
Select Date	11/07/2013			
Select Compliance Clause	Clause 22 – Credit of Bonus Shares			
Upload File (Pdf/Zip)		Browse		
Digitally Sign The Pdf	Pfx 💌 Select Sign	ing Certificate		
Upload Soft File Optional (Word/Excel/Zip)		Browse		
	Upload			
	PDF Signed Successful	y !!!		

Note: Companies should upload their corporate filings along with a covering letter on the letterhead of th company duly signed to enable the Exchange to take the same on record.

Pre-requisites for Digital Signature

In case the component is not properly functioning then one needs to refer the Pre-requisites mentioned below:

TroubleShooting Guide – Applet:-

Pre requisites

- 1. Sun/Oracle java should be installed and the version should be 1.6 update 29 or above
- 2. Proxy should allow applets to download on to the machine (Contact your Network administrator to know more details).
- 3. Supported Browsers: Internet Explorer 7 or above.
- 4. Only Java 32-bit should be used even if the Operating System is 64-bit.
- 5. Supported Operating Systems: Windows XP SP3, Windows 7, Windows Vista
- 6. Qualified Tokens: Aladdin eToken (72k & 64k), SafeNet I key, Gemalto (Dot net), Starkey.
- 7. Need to install latest SAC v8.1 drivers using the option **B-Sec compatible** mode to access both Aladdin eToken and SafeNet iKey 2032.

Follow the below steps to install SAC v8.1 drivers on the system

1. Uninstall the existing drivers, if any, on the system. Follow the steps below to uninstall the existing drivers.

Windows XP:

- a. Go to Start,
- b. Control Panel,
- c. Add or Remove Programs,
- d. Look for the name "SafeNet" and Remove/Uninstall the drivers,
- e. Look for the name "iKey" and Remove/Uninstall the drivers,
- f. Look for the name "CIP Utilities" and Remove/Uninstall the drivers.
- g. Once successfully done, reboot the system.

Windows 7:

a. Go to Start,

b. Control Panel,

c. Programs and Features,

d. Look for the name "SafeNet" and Right click on the name, select

Remove/Uninstall.

e. Look for the name "iKey" and Right click on the name, select

Remove/Uninstall,

f. Look for the name "CIP Utilities" and Right click on the name, select

Remove/Uninstall.

g. Once successfully done, reboot the system.

2. After successful reboot of the machine, install SAC v8.1 drivers using the option "**BSec** compatible" mode.

How to know JRE installed is 32-bit

1. Go to Start,

- 2. Click on Run,
- 3. Type "cmd" and click on enter,
- 4. Type "java -version"
- 5. Output will look like below if it is 32-bit JRE

java version "1.6.0_29" Java(TM) SE Runtime Environment (build 1.6.0_29-b11) Java HotSpot(TM) Client VM (build 20.4-b02, mixed mode, sharing)

6. If you find "64-bit" in the output then it is a 64-bit java

C:\Documents and Settings\Administrator>java -version java version "1.7.0_01" Java(TM) SE Runtime Environment (huild 1.7.0_01-b08) Java HotSpot(TM) 64-Bit Server VM (build 21.1-b02, mixed mode)

Is Java enabled in my web browser?

- 1. Open Internet Explorer
- 2. Click on 'Tools' 2 Internet Options
- 3. Go to 'Advanced' tab
- 4. Scroll down the list about half way
- 5. You should see the listing of "Java (Sun)" with the check box for "Use JRE 1.6.0_29 for

<applet> (requires restart)". See below image.

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5ettings					
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	🗖 Send IDN se	erver names for I	intranet addres	sses	
	Send UTF-8) URLs			
	Show Inform	mation Bar for en	coded address	es	
	Use UTF-8 f	tor mailto links			
1	Java (Sun) III Use JRF 1.6	5.0 29 for <annle< td=""><td>et > (requires n</td><td>estart)</td><td>_</td></annle<>	et > (requires n	estart)	_
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